

EVENTFULL PLANNING WEDDING SERVICES



- Event Consultation
- Event day direction and coordination
- Time Management – keeping you on a schedule
- Industry Expertise – savvy about the latest event trends
- Advocacy – matching you with the best services, quality, and prices
- Assistance with vendor selection in all service areas
- Legal Knowledge – skilled in reviewing typical event contracts
- Efficiency Experts – we save you time and money
- Creative Design – Working on your ideas, needs and wants
- Expert Etiquette Advice – advising you on socially correct formats
- Advising – Guiding you during difficult decisions along the way
- Financial Planning – helping you with a budget for your Event
- Supervision – overseeing all of the service providers you have selected

Below are packages providing many levels of service to meet your needs – packages range from \$3,500 - \$7,000 and custom packages can be created on an individual basis if so desired.

BRAINSTORMING SESSION: \$500

This service is for those couples who want to do the planning themselves, but would like information as to how to begin this process and what to do each step of the way. During this consultation, couples will be able to ask a professional consultant any questions related to the planning of the event.

LASTING IMPRESSION PACKAGE (MONTH OF WEDDING COORDINATION):

This service is for those couples that have already planned the wedding, but would like a professional consultant to assist with last minute details and ensure finalization of the arranged services. It allows the couple and their family and friends to relax and enjoy themselves during the last few weeks before the wedding and on the wedding day itself knowing a professional is handling all the last minute details. Highlights of this package include a planning meeting to discuss details of the event, attendance at the final catering meeting, development of a wedding timeline, contact with all vendors before the event to finalize details and unlimited wedding day direction by a team of two professional bridal consultants.

DAY OF DREAMS PACKAGE:

This service is designed for the couple who wants to plan most of the wedding themselves, but needs a professional consultant to assist in the vendor selection process. We will meet with the couple to discuss personal tastes and preferences, and based on the meeting, will recommend a list of vendors in each category based on date availability. This will save the couple much time and energy and allow them to feel confident in the professional they will be interviewing for their wedding day. In addition to all services listed in the Lasting Impressions Package, this package offers the couple the additional benefit of more detailed advice and consultant involvement in vendor selection and procurement. *(Please note, Eventfull Planning does not accept commission from any vendor. Vendors who are recommended are chosen because of their expertise and commitment to excellence in their profession.)*

ULTIMATE EVENT PACKAGE:

This package is designed for the couple that wants professional assistance throughout the entire planning process. The couple will make all the decisions about their wedding plans; however, we will handle all of the time-consuming details along the way. This package is perfect for the busy working couple, full-time student or someone planning a long-distance wedding and will save the couple countless hours. This "piece of mind" package provides full-service wedding coordinating with complete, collaborative planning throughout the wedding preparations and event. In addition to all the services listed in the Day of Dreams Package, some of the additional features of this package include formulation and implementation of an event budget as well as consultant availability for meetings with vendors. This package involves more broad attention to the creation of a personalized ambience from floor plan design, theme selection, tablescapes, and much more if so desired by the couple.

DESTINATION WEDDING PACKAGE:

This service is for the couple that wants to host a wedding in a special remote location away from "home" and then may choose to hold a reception either on location or at a later date and time. Highlights in this package include a planning meeting to discuss destination wedding and reception locations, travel agency referrals and guest accommodations and logistics, weekend wedding scheduling and wedding day direction on location by a professional bridal consultant if so desired.

CUSTOM SERVICES:

For the bride and groom in need of broader wedding coordination, custom packaging is ideal. Add any of our "a la carte" items to our Lasting Impression, Day of Dreams, or Ultimate Event package to customize services to your individual needs. Highlighted services include:

- Pre and post wedding Event coordination (Engagement Parties, Bridal Showers, Bachelorette Parties, Rehearsal Dinner, Brunch etc.)
- Personal Shopping Service
- Formalwear selection assistance
- Travel Agency / Honeymoon referral
- Invitation selection assistance, assembly, mailing and RSVP service
- Create and assemble wedding programs and favors
- Attend Bridal Registry Meetings
- Bouquet preservation services
- Dress preservation services
- Linen installation and removal
- Bridal Hotel Suite Decoration
- Rental equipment returns (i.e. linen rental, baker accessories, tuxedo return etc.)
- Quotes for additional services available upon request